

CPD course and conferences programme **2026**

EDITION 2



SELECT THE MIX OF COURSES THAT SUIT YOUR NEEDS

Member Support | Training Opportunities
Social Activities | Local Influence

BEDS, BUCKS & HERTS CPD COURSE AND CONFERENCES PROGRAMME 2026

Date	Time	Title	Speaker	Venue	Code	Page
March						
Tue 17	am	Share capital for private companies – All you need to know	Jackie Sheldon	LO	1/26	3
Wed 18	am	Payroll update	Jo Marshall	WGC	2/26	3
Wed 18	pm	Payrolling benefits – Life after P11Ds	Jo Marshall	WGC	3/26	4
Wed 25	am	Tax planning for small businesses and their owners	Rebecca Benneyworth	LO	4/26	4
April						
Thu 23	am	Financial reporting update	Andrew Mead	L	5/26	5
Thu 23	pm	Tax update – Planning opportunities and tax traps	Kevin Read	L	6/26	5
May						
Tue 12	am	Accounting and auditing for charities	Peter Herbert	WGC	7/26	6
Tue 12	pm	Small company accounting and reporting	Peter Herbert	WGC	8/26	6
Wed 20	am	VAT update	Malcolm Greenbaum	WGC	9/26	7
Wed 20	pm	Company tax computations: What to look out for	Tim Palmer	WGC	10/26	7
June						
Tue 2	am	Making Tax Digital – a practical ‘how to do it’ guide	Rebecca Benneyworth	LO	11/26	8
September						
Tue 8	am	Tax toolkit for OMB managers	Peter Rayney	L	12/26	8
Tue 8	pm	Top 10 accounting problems and solutions	John Selwood	L	13/26	9
Wed 23	am	Estate planning, IHT and pensions	Ros Martin	WGC	14/26	9
Wed 23	pm	Crossing borders: Tax planning for UK expats and the taxation of “non-doms”	Ros Martin	WGC	15/26	10
October						
Thu 8	am	Tax update	Martyn Ingles	L	16/26	10
Thu 8	pm	Financial reporting update	Peter Herbert	L	17/26	11
Wed 14	am	Property tax	Jeremy Mindell	WGC	18/26	11
Wed 14	pm	Anti-money laundering update	John Selwood	WGC	19/26	12
Thu 15	day	Accountants in Business Conference	Various subject experts	FC	20/26	13
November						
Tue 24	am	Auditing update, including hints and tips on quality audits	Julia Penny	WGC	21/26	12
Tue 24	pm	How to run the most tax efficient business... ever	Nichola Ross Martin	WGC	22/26	13

Venue codes FC = Fielder Centre, L = Luton, LO = Live Online, WGC = Welwyn Garden City.

BBHSCA reserves the right to change the timing of the programme, the speakers, the date, or the venue of the courses advertised. The content of individual courses may be subject to variation. Please check our website for the latest information at bbhsca.org.uk

HALF-DAY CPD COURSES

SHARE CAPITAL FOR PRIVATE COMPANIES – ALL YOU NEED TO KNOW



Speaker:

Jackie Sheldon FHEA, PGCPPE, CMBE

Aims and objectives

Understanding why procedures surrounding share capital are in place under the Companies Act 2006 (and what these legal procedures consist of) can be a challenge, particularly where share class rights are amended.

This course will examine the key issues surrounding share classes, including appreciating the issues connected with share class rights, including how to create a new class of shares (and how to alter existing share capital by consolidation, subdivision, redenomination and redesignation). It will also introduce a discussion surrounding reduction of capital and analyse the procedures involved in a buyback of share capital (both out of distributable profits and capital).

Content

- Analysis of typical classes of shares and issues surrounding the creation of share classes
- A step-by-step guide to issuing shares for companies incorporated under CA 2006 (and companies that predate this) (including authorised share capital, authority to allot, disapplication of pre-emption and creation of a new class of shares)
- Subdivision, consolidation, re-designation and conversion (including procedural requirements)
- Reduction of capital – understanding why this may be conducted
- The reasons for and procedure for buybacks out of profits and out of capital

Please note that this course does not cover the detailed tax or accounting aspects of share capital and is a legal analysis only.

Target audience

This course will be relevant for anyone working with private limited companies and/or their directors and/or shareholders in relation to share capital who would like to appreciate the reasoning and requirement for the legal procedures involved with issuing and alternating share capital.

Date	Time	Venue
Tue 17 March	09:30-13:00	Live Online

Course Code: 1/26 **Book Here**

PAYROLL UPDATE



Speaker:

Jo Marshall MCIPP.dip

Aims and objectives

Reassurance and an awareness of all the compliance changes that will take effect from the start of the current UK tax year in April 2026 and a heads-up on planned legislative changes for the next tax year April 2027 and beyond.

Content

- Payroll legislation changes
 - The Budget
 - Employment Rights
 - CIS
- Expenses and benefits
 - An overview of the changes required for P11D processing for tax year 2025-2026
 - And for the current tax year 2026-2027 if you are payrolling your benefits
- Pensions and Auto Enrolment
 - Pension changes
 - Future changes for Auto Enrolment
- Other compliance issues
 - Fair Work Agency
 - NMW, SSP and Holiday Entitlement

Target audience

This course is aimed at anyone with UK payroll responsibilities. Whether you run your payroll in-house or outsource it to an agent, this course is designed for both. The content of the course is based on current legislation, so an understanding of basic UK payroll is recommended.

Date	Time	Venue
Wed 18 March	09:30-13:00	Welwyn Garden City

Course Code: 2/26 **Book Here**

Please note:

Printed course notes will be provided for physical courses and digital notes will be emailed for virtual courses.

PAYROLLING BENEFITS – LIFE AFTER P11Ds



Speaker:

Jo Marshall MCIPP.dip

Aims and objectives

HMRC have confirmed that from tax year 2027–2028, payrolling will be the only option to submit benefit data, in most cases. The changes to reporting benefit data bring a host of additional processing for the payroll team. It is understood that all benefit data currently reported via the P11D, will be reported through the payroll software. HMRC have already indicated there are over 100 additional fields/ data items required for the Full Payment Submission ('FPS').

Content

- An introduction to payrolling benefits
- The voluntary option and how this currently works
- Delving into the mandatory requirements and what impact this will have on businesses and payroll bureaux
- Examples of calculating Cash Equivalent Value ('CEV') and processing this in the payroll, managing benefit changes and renewal prices mid-year
- Considerations and working towards April 2027 go live

Target audience

If you work in payroll, process P11Ds or manage rewards and benefits, this course is critical to helping you perform your role in the future. It will benefit anyone with any Payroll, Finance or HR responsibility within their organisation.

It is also perfect for payroll agents, who are looking to ensure that the payroll service they are providing for their clients is fully compliant.

Date	Time	Venue
Wed 18 March	14:00-17:30	Welwyn Garden City

Course Code: 3/26 **Book Here**

TAX PLANNING FOR SMALL BUSINESSES AND THEIR OWNERS



Speaker:

Rebecca Benneyworth MBE BSc FCA

Aims and objectives

To bring delegates up to date with the latest tax planning issues facing small businesses and their owners.

Content

- Review of the changes announced in the 2025 Budget and their impact on businesses
- Is a limited company structure still worth it?
- Employees – tax, benefits, burdens – where next?
- Extracting profits from limited companies – the latest thoughts
- The impact of greater focus on the tax gap for small businesses

Target audience

Practitioners who advise small businesses about both tax and other business issues.

Date	Time	Venue
Wed 25 March	09:30-13:00	Live Online

Course Code: 4/26 **Book Here**

Please note:

Printed course notes will be provided for physical courses and digital notes will be emailed for virtual courses.

FINANCIAL REPORTING UPDATE



Speaker:
Andrew Mead BSc MBA FCA

Aims and objectives

A course designed to update you on recent developments in financial reporting, primarily aimed at UK GAAP, although any major development in IFRS will also be covered. It will brief you on changes to both FRS 102 and FRS 105 as well as topical and difficult issues. This will include the changes as a result of the FRC's Periodic Review.

Content

- The major changes to both FRS 102 and FRS 105 as a result of the FRC's Periodic Review of UK GAAP
- Details of other changes to FRS 102 and FRS 105 applicable for 2025 & 2026 year ends
- Companies House update, including the changes resulting from the Economic Crime and Corporate Transparency Act 2023
- The latest guidance from the ICAEW and the FRC in relation to financial reporting
- Brief overview of any major changes to IFRS for general application including the new IFRS 18

Target audience

This course will be relevant for preparers, auditors and users of UK GAAP financial statements, both those in practice and those who work in a finance function. The issues covered will apply to all companies from micro to large.

Date	Time	Venue
Thu 23 April	09:30-13:00	Luton

Course Code: 5/26 [Book Here](#)

TAX UPDATE – PLANNING OPPORTUNITIES AND TAX TRAPS



Speaker:
Kevin Read ACA

Aims and objectives

This lecture will update delegates on a range of current issues and will cover several taxes. It should equip attendees with knowledge that will enable them to recognise tax planning opportunities and to spot potential problem areas so that they can be avoided.

Content

- Retirement planning following the proposed IHT changes to pensions
- Key developments affecting OMBs and their owners
- Update on corporation tax areas (e.g. research & development; capital allowances)
- Capital taxes update
- Government consultations and what changes they might produce
- Key recent cases
- **NB The exact content will depend on developments at the time**

Target audience

This lecture should be of benefit to anyone who advises private or business clients on tax. It will also be useful for non-tax specialists who wish to keep up-to-date with current developments in tax.

Date	Time	Venue
Thu 23 April	14:00-17:30	Luton

Course Code: 6/26 [Book Here](#)

Please note:

Printed course notes will be provided for physical courses and digital notes will be emailed for virtual courses.

ACCOUNTING AND AUDITING FOR CHARITIES



Speaker:
Peter Herbert BSc FCA

Aims and objectives

- To provide participants with an update on new rules and regulations relevant to the preparation, examination and audit of charity accounts
- To highlight common problem areas and how to resolve them

Content

- Latest developments in the Charities SORP, FRS 102 (including periodic review changes) and the financial statements
- Considerations for the Trustees' Annual Report
- Challenging accounting areas for charities
- Important considerations for charity auditors
- Latest guidance from the Charity Commission

Target audience

This course will be beneficial to partners and staff in professional firms who are responsible for the preparation of charity financial statements and charity audits. The seminar will also be highly relevant for anyone working in the sector with an interest in charity annual reports and accounts.

Date	Time	Venue
Tue 12 May	09:30-13:00	Welwyn Garden City

Course Code: 7/26 [Book Here](#)

SMALL COMPANY ACCOUNTING AND REPORTING



Speaker:
Peter Herbert BSc FCA

Aims and objectives

This course will highlight all recent small and micro company financial reporting issues relevant to BBHSCA members and their clients, focusing in particular on practical issues faced by practitioners in the current climate.

Content

- What's changing for FRS 102 and FRS 105 for periods commencing 1 January 2026
- Common recognition and measurement issues - and the different approaches under FRS 102 and FRS 105
- Section 1A disclosures - what's really needed to inform a true and fair view?
- The thorny issue of related party and directors' transactions
- FRS 105 - the top 10 most frequently asked questions
- Update on filing rules for small and micro entities under the Economic Crime Act

Target audience

Accountants working within industry and professional practice with an interest in corporate reporting under UK GAAP.

Date	Time	Venue
Tue 12 May	14:00-17:30	Welwyn Garden City

Course Code: 8/26 [Book Here](#)

Please note:

Printed course notes will be provided for physical courses and digital notes will be emailed for virtual courses.

VAT UPDATE



Speaker:
Malcolm Greenbaum ACA, CTA

Aims and objectives

This session will update delegates on recent developments in VAT. This includes both legislative changes and case law decisions that have the potential to affect a large number of businesses. It will also explain areas of the VAT law which are less well understood, including business splitting (disaggregation) and land and building transactions.

Content

- Latest developments in VAT legislation
- Recent case law decisions with important messages for a wide range of clients
- Business splitting (disaggregation)
- Land and buildings VAT refresher
- Cross-border services (if time permits)

Target audience

This course will benefit those working in both practice and commerce who are charged with managing the VAT compliance or planning of clients or the business they work for.

Financial professionals not directly involved in VAT will also benefit by understanding the potential VAT issues and opportunities that can arise in a wide variety of situations.

Date	Time	Venue
Wed 20 May	09:30-13:00	Welwyn Garden City

Course Code: 9/26 [Book Here](#)

COMPANY TAX COMPUTATIONS: WHAT TO LOOK OUT FOR



Speaker:
Tim Palmer CTA ATT

Aims and objectives

This course will provide delegates with a detailed review of a company's tax computations, show you what you can and cannot claim, and illustrate the planning opportunities available.

Content

- Calculating the company's adjusted taxable trading profit
- What expenditure is allowable and what is not?
- A detailed practical corporation tax computation case study
- Capital allowances and company losses
- Capital gains
- Corporate anti-avoidance legislation, which disallows both certain expenditure, and also losses
- Company rental income
- Practical case studies and examples

Target audience

This course is aimed at accountants and tax advisers who work both in practice and in industry, and who complete and review corporation tax computations.

Date	Time	Venue
Wed 20 May	14:00-17:30	Welwyn Garden City

Course Code: 10/26 [Book Here](#)

Please note:

Printed course notes will be provided for physical courses and digital notes will be emailed for virtual courses.

MAKING TAX DIGITAL – A PRACTICAL ‘HOW TO DO IT’ GUIDE



Speaker:

Rebecca Benneyworth MBE BSc FCA

Aims and objectives

To give participants confidence about delivering services to clients affected by Making Tax Digital for Income Tax as the end of the first quarter approaches.

Content

Rebecca will illustrate the content with details and screenshots from her experience of filing through both the private and public beta testing phases, using a variety of software products.

- Digital records – minimum content; automating it; winning clients over
- Quarterly updates – how to do it; working with ‘supporting agents’; PCRT requirements in relation to quarterly updates
- Finalising the year for trades and landlords. What is BSAS? What else is needed? Tricky ‘5 day problems’
- The final, final return and how to make this work for you and your clients

Target audience

All staff affected by Making Tax Digital for Income Tax, whether accounts staff or tax staff.

Date	Time	Venue
Tue 2 June	09:30-13:00	Live Online

Course Code: 11/26 [Book Here](#)

TAX TOOLKIT FOR OMB MANAGERS



Speaker:

Peter Rayney

Aims and objectives

The Labour Government has already made many structural changes to our tax regime, which have a profound impact on owner-managers and their businesses. This course provides delegates with an up-to-date analysis and various views about how owner-managers should respond to these changes.

Content

- Profit extraction in 2025/26
- Changes to CGT Business Asset Disposal Relief and company sale planning
- Exits via own-share purchases
- Planning for the reduction in 100% IHT Business Property Relief and relevant succession planning strategies
- Shielding business wealth from divorce and break-ups

Target audience

This course will greatly benefit those who provide proactive advice to owner-managers and their businesses, including partners and managers in accounting and legal firms as well as tax specialists.

Date	Time	Venue
Tue 8 September	09:30-13:00	Luton

Course Code: 12/26 [Book Here](#)

Please note:

Printed course notes will be provided for physical courses and digital notes will be emailed for virtual courses.

TOP 10 ACCOUNTING PROBLEMS AND SOLUTIONS



Speaker:
John Selwood ACA

Aims and objectives

The course will keep attendees up to date with the latest thinking on topical accounting issues.

Content

The course is a topical course and the content will reflect that. The course could cover:

- The use of Companies Act accounting and audit exemptions
- Related party disclosures
- Small company disclosure issues
- Revenue recognition
- Lease accounting
- Financial instruments
- Going concern accounting

Target audience

Accountants involved in the preparation of company accounts using UK GAAP.

Date	Time	Venue
Tue 8 September	14:00-17:30	Luton

Course Code: 13/26 [Book Here](#)

ESTATE PLANNING, IHT AND PENSIONS



Speaker:
Ros Martin CTA

Aims and objectives

The first Labour budget in October 2024 included several important changes to IHT. This has created significant issues for advisers who are providing IHT planning for their clients. This course will aim to cover some of the practicalities of giving such advice in the current climate.

Content

- The basics of estate and IHT planning
- The use of trusts in IHT planning
- IHT issues for those who are not long-term residents
- The changes to APR and BPR from April 2026 and any ongoing planning
- The changes to the treatment of pension funds for IHT purposes
- Pension planning post-2027

Target audience

Any practitioners who are actively advising clients on IHT and pensions as well as anyone who would benefit from a general update of these topics.

Date	Time	Venue
Wed 23 September	09:30-13:00	Welwyn Garden City

Course Code: 14/26 [Book Here](#)

Please note:

Printed course notes will be provided for physical courses and digital notes will be emailed for virtual courses.

CROSSING BORDERS: TAX PLANNING FOR UK EXPATS AND THE TAXATION OF “NON-DOMS”



Speaker:
Ros Martin CTA

Aims and objectives

The provisions for those who were previously not domiciled in the UK have been in place for a short while but this course will aim to review the practical application of those provisions through the context of those arriving in and leaving the UK.

Content

- The tax issues for those coming to the UK including newly resident individual status and its impact
- Overseas income and double tax treaties
- Employment tax issues for internationally mobile employees
- The tax issues for those leaving the UK, including ensuring residency status is accurately determined
- The continuing impact of UK tax for non-residents

Target audience

Practitioners with personal tax clients who may encounter issues relating to international mobility as well as anyone who would benefit from a general update of these topics.

Date	Time	Venue
Wed 23 September	14:00-17:30	Welwyn Garden City

Course Code: 15/26 [Book Here](#)

TAX UPDATE



Speaker:
Martyn Ingles BSc, FCA, CTA

Aims and objectives

To keep practitioners up to date with recent changes in taxation so that they are able to advise their clients of pitfalls and planning opportunities and enable them to deal with their compliance obligations.

Content

- Tax changes proposed in the Autumn Budget (depending upon timing)
- HMRC consultations and other pronouncements
- Important recent tax cases
- MTD for income tax 6 months in
- VAT developments
- PAYE and payroll developments

Target audience

This is an important update for members in practice who advise on taxation as well as those in general practice. It will also be of benefit to members working in industry and commerce who need to keep themselves up to date with developments in taxation.

Date	Time	Venue
Thu 8 October	09:30-13:00	Luton

Course Code: 16/26 [Book Here](#)

Please note:

Printed course notes will be provided for physical courses and digital notes will be emailed for virtual courses.

FINANCIAL REPORTING UPDATE



Speaker:
Peter Herbert BSc FCA

Aims and objectives

This update course will highlight all recent financial reporting issues relevant to BBHSCA members and their clients, focussing in particular on practical issues faced by practitioners in the current climate and the exciting changes around the corner.

Content

- Companies House reform – updates on the implementation of the Economic Crime and Corporate Transparency Act
- FRS 102 periodic review changes – what firms really need to know
- Frequently asked questions on small and micro entity disclosures
- Common problem areas when applying FRS 102 and FRS 105 and how to tackle them
- Narrative reporting – common problem areas for SME businesses and the future direction of travel

Target audience

Accountants working within industry and professional practice with an interest in corporate reporting under UK GAAP.

Date	Time	Venue
Thu 8 October	14:00-17:30	Luton

Course Code: 17/26 [Book Here](#)

PROPERTY TAX



Speaker:
Jeremy Mindell CTA, CIPD

Aims and objectives

The aim of the course is to gain a greater understanding of how the tax rules impact on property in terms of acquiring, owning, disposing and bequeathing property.

Content

The course includes the impact of the following taxes on property.

- Income tax
- SDLT
- CGT
- IHT
- Incorporating a property business

Target audience

This course is suitable for professionals who have dealings with clients involved with property. This includes both those in practice and those in-house.

Date	Time	Venue
Wed 14 October	09:30-13:00	Welwyn Garden City

Course Code: 18/26 [Book Here](#)

Please note:

Printed course notes will be provided for physical courses and digital notes will be emailed for virtual courses.

ANTI-MONEY LAUNDERING UPDATE



Speaker:
John Selwood ACA

Aims and objectives

The course will keep attendees updated and refreshed with all things related to anti-money laundering in the accountancy sector.

Content

- Summary of all recent changes to AML legislation and guidance
- ECCTA 2023 changes – Companies House reform
- Client due diligence
- AML reporting – including practical examples
- Sanctions update
- Bribery

Target audience

All accountants in practice.

AUDITING UPDATE, INCLUDING HINTS AND TIPS ON QUALITY AUDITS



Speaker:
Julia Penny FCA

Aims and objectives

This course will update you on changes to standards, guidance and best practice. It will provide you with an understanding of how culture and technology can drive both quality and efficiency, especially when conducting less complex audits.

Content

- Setting the scene for a quality audit under ISQM 1
- FRC (draft) Practice Note to support the audit of smaller and/or less complex entities
- Planning
- Risk assessment
- Responses to assessed risks
- Group audit issues
- Recent audit developments and quality findings

Target audience

Qualified or part qualified auditors, especially suitable for partners and managers, or those responsible for supervising others.

Date	Time	Venue
Wed 14 October	14:00-17:30	Welwyn Garden City

Course Code: 19/26 [Book Here](#)

Date	Time	Venue
Tue 24 November	09:30-13:00	Welwyn Garden City

Course Code: 21/26 [Book Here](#)

Please note:

Printed course notes will be provided for physical courses and digital notes will be emailed for virtual courses.

FULL DAY CONFERENCE

HOW TO RUN THE MOST TAX EFFICIENT BUSINESS ... EVER



Speaker:

Nichola Ross Martin CTA (Fellow) FCA BA (Hons)

Aims and objectives

The aim of this session is to inspire you by providing you with a 'perfect' business model for tax. We will be looking at trends in business structures, owner remuneration and benefits, incentivising staff, capitalising on tax reliefs with capital and succession planning.

Content

- What's hot? We review trends in trading styles
- Key essentials: what ingredients make the most tax efficient business?
- Building a model: maxing out all those allowances
- Tax efficient pay: update on owner remuneration and benefits and incentivising staff
- Capitalising on reliefs, with succession in mind
- Anti-avoidance: 'Forewarned is forearmed' (as the saying goes!), what does not work and why

Target audience

Accountants who are advising start-ups and growing businesses. With so many recent changes in the SME tax landscape for 2026–27 you need to take stock and 'be in it to win it! If you are going to provide the best possible advice for your clients you need to practice what you are going to preach!

Date	Time	Venue
Tue 24 November	14:00-17:30	Welwyn Garden City

Course Code: 22/26 [Book Here](#)

ACCOUNTANTS IN BUSINESS CONFERENCE

Speaker:

Various subject experts

Aims and objectives

A whole-day conference open to all finance professionals in industry designed to provide an update on the main areas of responsibility. You will have the opportunity during the day to network with peers, to seek advice from experts in their areas and to leave with a delegate pack of useful and relevant information.

The conference is open to all and you do not need to be an ICAEW member to attend.

Content

- Financial reporting update
- Tax update
- Economic outlook

The full conference programme will be available at bbhsca.org.uk from mid 2026.

Ticket prices

Includes refreshments, lunch and delegate pack.

Fees per delegate (early booking by 31 August 2026)	
Members	£290 +VAT = £348
Non-members	£340 +VAT = £408

Fees per delegate (after 31 August 2026)	
Members	£345 +VAT = £414
Non-members	£390 +VAT = £468

Please note: The discount scheme does not apply for one day courses in 2026.

Date	Time	Venue
Thu 15 October	09:00-17:00	Fielder Centre

Course Code: 20/26 [Book Here](#)

Please note:

Printed course notes will be provided for physical courses and digital notes will be emailed for virtual courses.

FEES AND BOOKING CONDITIONS

MULTIPLE BOOKING DISCOUNT SCHEME

For half-day courses, when booking 5 or more places, you will receive a 20% discount off the full price. Multiple bookings can be for a mix of courses and/or participants attending the same course(s).

The discount scheme is available to all irrespective of whether you are an ICAEW member.

FEES PER DELEGATE PER HALF-DAY COURSE

Single booking for an in person or live online session (ICAEW member or non-member)	£99.00 +VAT
Discounted rate for 5 or more bookings (ICAEW member or non-member 20% off the full price of 5 bookings or more for in person and live online sessions)	£79.20 +VAT
ICAEW members eligible for the low or half rate subscription (20% off a single in person or live online session)	£79.20 +VAT

The above pricing and discounts are applied automatically at the time of booking and are valid for individuals booking more than one course and organisations booking multiple delegates or courses.

BOOKINGS

These events are owned and hosted by The Beds, Bucks & Herts Society of Chartered Accountants (BBHSCA). Event bookings are processed by ICAEW on behalf of BBHSCA. As such, your information will be shared with BBHSCA, as the Data Controller for the facilitation of this event.

For event information or to book online using a credit or debit card, please visit bbhsca.org.uk/cpd-courses or email events.information@icaew.com

For online booking support please visit icaew.com/events-support or call +44 (0)1908 248 159.

Please have your ICAEW membership number (if applicable) to hand when calling. Once we have received your booking and payment, we will send you a VAT receipt and joining instructions by email.

It is permitted to change the delegate names or transfer to other BBHSCA courses. There is no penalty and transfers to other courses or other delegates can be made anytime up to when the online booking facility closes at the start of the event.

For live online courses, delegates will be sent details of how to pre-register, together with a link to the notes and/or slides, at least seven days prior to the start of the event or as part of the booking confirmation if booked within seven days of the start date. On receipt, you must pre-register to receive your unique link to access the event.

These are live webinars which will be recorded and made available for 30 days from broadcast.

For physical courses, if you cannot attend you can transfer your place to another individual. Places can be transferred at any time, up to and including the day of the event.

For further information on how BBHSCA processes your personal data, please refer to its [privacy notice](#).

CANCELLATIONS AND LATE BOOKINGS

Cancellations received less than fourteen days before the event date will not be refunded. All cancellations, changes and transfers must be made in writing to events.information@icaew.com and kate.binks@bbhsca.org.uk

If you cancel a course which benefits from the multiple booking discount you could lose the discount on all courses booked together. The change of delegate names or transfer to other BBHSCA courses is permitted without penalty. It is recommended you transfer to an alternative course to maintain the discount. The discounts do not apply to the low/half rate prices as these are already discounted.

For physical courses, if we receive your booking less than seven days before the course, you may not get a copy of the notes on the day but notes can be sent to you after the course.

BBHSCA reserves the right to change the timing of the programme, the speakers, the date or the venue of the courses advertised. The content of individual courses may be subject to variation.

If BBHSCA has to cancel the event, our liability in the event of cancellation is limited to a full refund of the fee paid.

Our website bbhsca.org.uk details all of our events and courses and is the first place to go to book our courses and find out about other upcoming events.

COURSE INFORMATION 2026

PARKING

Parking at all the venues is complimentary. The Fielder Centre has approximately 80 spaces, Putteridge Bury Conference Centre has 150 spaces and at Homestead Court there are approximately 60 parking spaces.

For popular courses there may be a shortage of parking spaces so we recommend you arrive early or share transport if possible.

LUNCH

Delegates who attend both the physical morning and afternoon Tax and Financial Reporting Updates will be provided with refreshments and a free lunch. Delegates who attend our one-day conference at the Fielder Centre will be provided with refreshments and a free lunch.

Refreshments will also be provided during the course for delegates who attend a physical morning OR afternoon course.

LIVE ONLINE COURSES

Delegates can see the slides and the speaker, use the live question and answer facility and receive a soft copy of the notes and the slides where provided. They run for the same 3.5 hours as the physical courses but with more short breaks. These are live webinars which will be recorded and made available for 30 days from broadcast.

TIMES

Morning: 09:30—13:00

Afternoon: 14:00—17:30

For whole-day course timings please see full course details.

REGISTRATION

Registration for live online courses begins 15 minutes before the course start time. Registration for physical courses begins 30 minutes before the course start time.

DISCLAIMER

The opinions expressed by external speakers on our courses and in the supporting literature are, by their nature, those of the speaker. They are not necessarily fully endorsed by BBHSCA or ICAEW nor purport to reflect the official policies and views of ICAEW or its members.

COURSE ENQUIRIES

BBHSCA OFFICE

Kate Binks

E kate.binks@bbhsca.org.uk

Nina Randall

E nina.randall@bbhsca.org.uk

Registered Office:

C/O Stoten Gillam Accountants, Alban House,
99 High Street South, Dunstable, Bedfordshire LU6 3SF

W bbhsca.org.uk

Please note, BBH do not have access to the booking system and cannot book, cancel or transfer places. To do so, please contact the ICAEW Events Information Team as follows:

T +44 (0)1908 248 159

E events.information@icaew.com

ICAEW CPD REGULATIONS

Members and other professionals regulated by ICAEW will need to complete a minimum number of CPD hours per year, some of which need to be verifiable.

The BBHSCA half day courses and Accountants in Business Conference are classed as verifiable. Attending one of our half day courses could contribute 3hrs 15mins of verifiable CPD, so long as you can demonstrate that the content is relevant to your role.

For more information about the changes to CPD visit icaew.com/membership/cpd/cpd-is-changing. This includes details on what is verifiable CPD and guidance on how many hours of CPD you are required to undertake for your role.

VENUES

HOMESTEAD COURT, HERTFORDSHIRE

The Best Western Homestead Court Hotel is a hotel and conference centre. The Hotel is located within two miles of the major business and corporate areas of Welwyn Garden City and Hatfield and is located in a quiet residential area surrounded by parkland (King George V Park).

BEST WESTERN HOMESTEAD COURT HOTEL

Homestead Lane,
Welwyn Garden City,
Hertfordshire, AL7 4LX



PUTTERIDGE BURY CONFERENCE CENTRE, LUTON

Putteridge Bury is a neo-Elizabethan manor house built in 1911 in the style of Chequers, the Prime Minister's country residence. Situated in picturesque parkland it enjoys a delightful rural environment whilst only six miles from the M1, four miles from Luton's town centre and close to London Luton airport. Free parking is available for 150 cars.

PUTTERIDGE BURY CONFERENCE CENTRE

Hitchin Road,
Luton, LU2 8DL





FIELDER CENTRE, HATFIELD

The Accountants in Business conference is held at the Fielder Centre, a specialist conference venue operated by the University of Hertfordshire. There is free onsite parking and Wi-Fi available throughout the venue. Hatfield train station is two miles away (approximately a five minute drive). Refreshments are available all day and a two-course lunch is included for delegates.

FIELDER CENTRE

Hatfield Business Park,
Hatfield Avenue
Hatfield, AL10 9TP

SOCIAL AND NETWORKING EVENTS

In addition to CPD courses, BBHSCA organise a varied programme of social and networking events for members. These range from our prestigious annual dinner and a Retired Members' Forum, to informal discussion groups, a BBQ and quiz nights in St Albans and Milton Keynes. We also run a graduate mentoring scheme with local universities.

ANNUAL DINNER

Our prestigious Annual Dinner for members will take place on Thursday 19 March 2026 at Sopwell House, St Albans. The evening includes a drinks reception, three-course pre-ordered dinner and guest speaker. The dress code is black tie and the evening is open to all, so please bring your colleagues and business contacts.

We are delighted to welcome Derek Blair, President of ICAEW and a valued BBHSCA member, together with our guest speaker Lucy Lewis. A former Royal Engineers officer, Lucy made history as the first woman to operate as a Bomb Disposal Officer and will share reflections from her remarkable career in leadership, resilience and decision-making under pressure.

For more information or to book visit the [booking page](#), for upcoming events go to bbhsca.org.uk/upcoming-events or contact kate.binks@bbhsca.org.uk

BBQ

Our summer BBQ is popular every year, and in 2026 it will be held at St Michael's Manor in St Albans with a provisional date of Thursday 23 July. It is the perfect opportunity to network in the sunshine and enjoy a delicious BBQ and drinks. It is primarily for students and younger members but is open to all. The BBQ includes a welcome drinks reception followed by a delicious BBQ with two further drinks of either wine, beer or soft drinks.

QUIZ NIGHTS

BBH hosts an annual [Quiz Night in St Albans](#) each October at Old Albanians Rugby Club, and we're excited to have recently introduced a second quiz in Milton Keynes. In 2025, the [Milton Keynes Quiz Night](#) will be held on 6 November at Bletchley Rugby Club.

Both events follow the same popular format: teams of up to six, arrival from 18:30 for a 19:00 start, with a hot meal served around 20:00.

WOMEN'S ACCOUNTANCY GROUP

This group meets about 3 times per year for networking and socialising activities including a Christmas lunch. To find out more email nina.randall@bbhsca.org.uk

RETIRED MEMBERS GROUP

Stay connected with peers by joining one of the exclusive events including guided tours and inspiring talks. To find out more email kate.binks@bbhsca.org.uk

BUSINESS MEMBER EVENTS

We aim to provide online or in person events aimed at our business members including a recent informative session with Michael Izza, former CEO of the ICAEW.

MEMBERS IN BUSINESS

BBHSCA aims to support members who have made the transition from practice to industry. With more than half of our members working in industry and commerce, we are keen to build upon the existing services and breadth of support we provide to them.

Our flagship event aimed at members in business is the Accountants in Business conference. Full details can be found on page 13 but this full day conference provides a complete round up for business members and includes updates on financial reporting, tax and the economic environment, as well as other topical issues.

Half-day courses which will be of particular interest to business members.

Payroll and PAYE – see pages 3 and 4

Financial Reporting Update – see pages 5 and 11

VAT update – see page 7

These courses are designed with business members in mind as well as members in practice, particularly if you work closely with members in business or you have management responsibility within your practice.

OTHER ACTIVITIES AND GROUPS

DISCUSSION GROUPS

The evening discussion groups are a mixture of virtual and in-person sessions which take place at various locations in the district, around six times per year. Often led by guest speakers, they provide an opportunity to hear updates on technical and other topics and engage in Chatham House Rules discussion with fellow members. Refreshments will be provided.

For information on dates and topics please visit bbhsca.org.uk/bbh-discussion-groups

If you would like to receive details by email as they are confirmed, please contact kate.binks@bbhsca.org.uk

DIGITAL ACCOUNTANTS' CLUB

The Digital Accountants' Club meet virtually from 14:00 to 15:00 on the first Friday of each month. Open to members in both practice and business, a range of topics for discussion is circulated prior to each meeting and covers subjects which may be affecting all, as well as those around cloud accounting, digital transformation and collaborative innovation.

Held under the Chatham House Rules, members can share thoughts and experiences as well as introduce matters for discussion providing peer to peer support. Details of the 2026 sessions can be [found here](#).

If you would like to receive details by email please contact nina.randall@bbhsca.org.uk

You can also search BBH Digital Accountants Club on LinkedIn.

LIVEWIRE

Livewire is the official magazine of the Beds, Bucks & Herts Society of Chartered Accountants, designed to keep members informed, inspired and connected. Published twice a year, the magazine highlights Society news, CPD training opportunities, community initiatives, social events and updates from across the region. It serves as a two-way communication channel between BBHSCA and its members, reflecting the Society's commitment to professional development, networking and representing local ICAEW members at all stages of their careers.

The latest edition can be [found here](#).

HOW DO I FIND OUT MORE?

Please contact Kate Binks kate.binks@bbhsca.org.uk or visit bbhsca.org.uk

BBHSCA maintain a database of members who are happy to receive information about our events. This is separate from the ICAEW database. The BBHSCA database is maintained in accordance with our [Privacy Policy](#), a copy of which is available on our website bbhsca.org.uk

To be included in mailings for any of the above discussion groups or other events, please complete our sign up form [here](#) or contact Kate Binks kate.binks@bbhsca.org.uk

LINKEDIN

Are you a member of the BBHSCA LinkedIn group? Keep up to date with all our courses and events and share posts with local members.

Search Beds, Bucks & Herts (BBH)
Or go to linkedin.com/groups/4197272




**BEDS, BUCKS & HERTS SOCIETY OF
CHARTERED ACCOUNTANTS**

E kate.binks@bbhsca.org.uk

E nina.randall@bbhsca.org.uk

Registered Office: c/o Stoten Gillam Accountants, Alban House,
99 High Street South, Dunstable, Bedfordshire LU6 3SF

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 [linkedin.com](https://www.linkedin.com) – find Beds, Bucks & Herts (BBHSCA)